

Bylaws
of the
Region Six Assembly
of
Overeaters Anonymous

and

Policy and Procedures Manual

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PREAMBLE - General Warranties of Region 6 -- Overeaters Anonymous

In all its proceedings, Region 6 -- Overeaters Anonymous shall observe the spirit of the OA Traditions, taking care that the Region and its officers never become the seat of wealth or power; that none of its trusted servants shall ever be placed in a position of unqualified authority over any of the others; that all important decision be reached by discussion, vote and whenever possible, substantial unanimity; that Regional actions never be personally punitive, or an incitement to public controversy; that the assembly may act for the service of Overeaters Anonymous Groups and Intergroups within the membership, it shall never perform any acts of government; and that, like the society of Overeaters Anonymous, the Region and its officers itself will always remain democratic in thought and action, placing principles before personalities.

I. NAME

The name of this organization shall be the Region 6 Assembly (hereinafter referred to as "R6A") of Overeaters Anonymous.

II. PURPOSE

The purpose of the R6A of Overeaters Anonymous (hereinafter referred to as "OA") shall be:

- A. to further the OA Program in accordance with the Twelve Steps and Twelve Traditions of OA;
- B. to maintain a Communication Center for Region 6 (hereinafter referred to as R6) (Specifically excluded from the objective of R6 and R6A is the endorsement of any outside enterprise, as outlined in Tradition 6);
- C. to provide a forum for selection of Trustee nominees;
- D. to provide unity of Groups and organization of Intergroups within R6;
- E. to host R6 Marathons and Conventions as deemed necessary by R6A;
- F. to work for OA as a whole within the Region on Committees appointed by World Service.

III. MEETINGS OF REGION 6 ASSEMBLY

- A. The R6A shall meet two times a year, spring, and fall, at times and places designated by a majority of the voting members at the spring R6A meeting of the prior year.
- B. The fall meeting of the R6A shall be designated the annual meeting for the purpose of election of officers whose terms have expired.
- C. A special meeting may be called at any time by a majority vote of the R6A Board by giving notice as prescribed in Article III, section 4.
- D. Notification of all meetings shall consist of notices prepared by the R6A Coordinator, and mailed to each Regional Representative and Alternate (hereinafter "RR" and "AR") and R6A officer at least 45 days prior to any meeting. Special meetings shall have at least 15 days' notice. Notices shall be deemed to have been given to RRs and ARs if sent by mail to each Intergroup Office and Unaffiliated Group contact. Such notices shall specify the place, date, and hour of the meeting and shall state the general nature of the business to be considered at such meeting. The notice of the annual meeting shall so designate it. All notices may be done either by postal mail or electronic mail. Each Intergroup will have the right to decide how they will receive these notices.
- E. All meetings of the R6A shall be conducted in accordance with the latest edition of Roberts Rules of Order Newly Revised, where not in conflict with the law, these Bylaws, the R6A Policy and Procedure Manual, or special rules that RRs may adopt.

IV. MEMBERSHIP OF R6A

The membership of R6A shall consist of RRs and/or ARs from each R6 Intergroup desiring to participate, and any other OA Group unaffiliated with an Intergroup (hereinafter referred to as an Unaffiliated Group) within R6 who may wish to be a part of the Assembly, from the following geographical locations; New York, Connecticut, Massachusetts, Rhode Island, New Hampshire, Maine, Vermont, Central and Eastern Ontario, Quebec, Newfoundland, New Brunswick, Nova Scotia, Prince Edward Island and Bermuda.

- A. Two (2) or more groups may form an Intergroup for the purpose of servicing and representing the groups of which they are composed and acting as the guardian of the OA Twelve Steps, Twelve Traditions, and Twelve Concepts of Service. Each R6 Intergroup shall be composed of groups within R6 or groups within its geographical proximity. No group registered with a R6 Intergroup shall be registered with any other Intergroup.
 - 1. An OA group is defined as the following:
 - a. As a group, they meet together to practice the Twelve Steps and Twelve Traditions of OA.
 - b. All who have a desire to stop eating compulsively are welcome in the group.
 - c. No member is required to practice any actions in order to remain a member or to have a voice (share at a meeting).
 - d. As a group, they have no affiliation other than OA.

- B. Those Intergroups and Unaffiliated Groups within R6 are deemed members, provided that each Group or Intergroup has been registered with the World Service Office and the R6 Coordinator.
 - 1. Each intergroup shall be duly registered with the World Service Office of Overeaters Anonymous by submitting:
 - a. A completed intergroup registration form;
 - b. Bylaws and/or a summary of its purpose and operating procedures if bylaws have not been adopted yet, each of which shall conform to OA, Inc. Bylaws and
 - c. Complete registration information on each of its affiliated groups.
 - 2. Each intergroup shall submit a copy of its bylaws to the WSO whenever the intergroup bylaws are updated or changed.
 - 3. A national/language service board shall be a duly registered service body with the purpose of dealing with issues that require a combination of membership and financial resources of intergroups and groups within a country/countries. The national/language service board shall serve and be responsible and accountable to those groups and intergroups. These service boards may also be known as language service boards.
 - a. Each national/language service board shall be duly registered with the World Service Office of Overeaters Anonymous by submitting:
 - i. A completed registration form.
 - ii. Bylaws and and/or a summary of its purpose and operating procedures if bylaws have not been adopted yet, each of which shall conform to OA, Inc. Bylaws; and
 - iii. Complete registration information on each of its affiliated groups and intergroups.
 - b. Each national/language service board shall submit a copy of its bylaws to the WSO whenever its bylaws are updated or revised.
 - c. The intergroups shall register separately with the World Service Office as defined in Subpart B, Article VI-Intergroups.
- C. The selection of RRs and/or ARs to R6A shall be determined by the Intergroup and Unaffiliated Groups whom they represent.
- D. Each RR and/or AR shall serve for a period to be determined by their respective Intergroups or Unaffiliated Groups, subject always to recall by the Intergroup or Unaffiliated Group they represent.
- E. Each Intergroup shall be entitled to one (1) RR for each ten (10) groups or fraction thereof and sufficient alternates as shall be deemed appropriate by the Intergroup. A group shall be recognized as registered and represented by an Intergroup only if the group is within R6 or within its geographical proximity.
- F. Each Unaffiliated Group shall be entitled to one (1) RR and one (1) AR.

V. VOTING BODY OF THE R6A

Any OA member attending any meeting of the R6A has the right to be heard, once recognized by the chair.

- A. A quorum shall consist of 30 members of the voting body who are present insuring that at least four (4) states and provinces are represented.
- B. A majority of the Registered RRs or ARs present at a R6A shall govern for voting purposes unless otherwise specified within these bylaws.
- C. Each RR (or AR when RR is not in attendance) from an Intergroup shall be entitled to one (1) vote in Assembly not to exceed number entitled (IV. E) to that Intergroup.
- D. Each RR (or AR when RR is not in attendance) from an Unaffiliated Group shall be entitled to one-tenth (1/10) of one (1) vote in Assembly.
- E. The Vice-Chair, Secretary, Treasurer, Coordinator and Website and Publications Coordinator shall have one (1) vote each.
- F. It is the responsibility of each membership group to supply the names and addresses of each of their RRs. This registration must be updated once a year prior to the Fall assembly. Changes may be made with the Coordinator at the R6A at which that RR is to vote. This registration must be updated at least once a year.
- G. The R6 Chair has the right to cast a vote in order to break a tie.
- H. The R6 Chair has the right to cast a paper ballot, but shall not then cast a second vote in the event of a tie.

VI. NOMINATION AND ELECTION OF OFFICERS and WSBC DELEGATES

- A. Elections of R6A Officers, whose term has expired, shall be held at the Fall Assembly meeting and newly elected Officers shall assume their responsibilities following adjournment of that meeting to serve for a term of two years. The election of Chair, Coordinator and Website and Publications Coordinator will occur at the Fall Assembly in odd-numbered years. The election of Vice Chair, Treasurer and Secretary will occur at the Fall Assembly in even-numbered years.
- B. The nominations of the R6A Officers shall be by application submitted to the Regional Coordinator sixty (60) days prior to the Assembly designated dates. Persons wishing to run for R6 Office are responsible for obtaining an application form from the R6 Coordinator or download one from the Region 6 web site (www.oaregion6.org).
 - 1. All completed applications must be returned to R6 Coordinator postmarked or electronically time/date stamped (when submitting as an emailed document) 60 days prior to the Assembly.
 - 2. Copies of applications shall be submitted to each Intergroup forty-five (45) days prior to R6A where election is to take place.
- C. Duration of Service
 - 1. No person shall serve more than two (2) full consecutive terms of office in any one Board position, with the exception of partial terms, until a one (1) year interim is met, whereafter the person may then be re-elected.

2. No person shall serve more than twelve (12) consecutive continuous years of office in any capacity as an Officer of R6A. Upon completion of at least one (1) year without officer or trustee position the person may be re-elected.
 3. No person shall be qualified to run for or serve as an officer of R6A if completing the full term of service would result in that person serving as an officer or trustee of R6A for more than twelve (12) consecutive continuous years of service.
- D. To be eligible for election as a R6 Officer, a person shall at the time of election:
1. Be attending OA meetings within R6; and
 2. Have current continuous abstinence from compulsive overeating of at least two (2) years; each person being the sole judge of his or her abstinence;
- And one or more of the following;
3. Have served as RR or AR at four (4) of the last six (6) R6 Assemblies immediately preceding the election, OR
 4. Have served as a RR or AR to the R6A at two (2) of the last four (4) R6 Assemblies immediately preceding the election and possesses two (2) years of recent service at the Intergroup Board level, OR
 5. Have attended three (3) of the last four (4) R6 Assemblies immediately preceding the elections.
- E. A vacancy of R6A Officer shall require that the R6 Board appoint an interim Officer who shall serve until the next Assembly elections. Persons appointed as interim Officers should at time of appointment meet the requirements for election as an officer of R6 as stated above in Article VI, Paragraph D.
- F. To be elected a nominee should be present at the time of election and must receive a majority vote of the voting body by paper ballot, prepared to respond to questions from the Assembly regarding qualifications, except in cases of extreme emergency with notice given to an Officer.
- G. If there is only one nominee for an office, election may be by majority voice vote.
- H. If the region is represented by less than forty percent of its intergroups up to 5 additional delegates to WSBC from the region can be elected. (OA Inc, Bylaws, Subpart B, Article X, Section 3, a, 5) as follows:
1. Preference shall be given to delegates from intergroups and service bodies that otherwise will not be represented.
 2. If there are no candidates from those intergroups, the R6A shall elect the candidates from among its voting members who will be able to attend WSBC even though such delegates may be from intergroups which already may be represented. Preference shall be given to provide as wide a geographic representation of the region as possible.
 3. The election of candidates will be done at the R6A Fall Assembly. Delegate candidates are not required to be present at the assembly in order to be elected.
 4. All candidates for World Service Business Conference Delegate/alternate (whether or not a member of the R6 Board) shall have at least one (1) year of current continuous abstinence, two years of service beyond the group level and meet qualifications and requirements as outlined and defined in the Overeaters Anonymous, Inc. Bylaws, Subpart B, Article X, Section 3c.
 5. Intergroups that submit candidates to be selected as Region Delegates to WSBC have to file an application at least 60 days prior to the Fall Assembly.

6. All applications are to be sent to R6 Coordinator.
7. The number of region delegates to WSBC will depend on the availability of funds.

VII. COMMITTEES

Committees shall be established at R6A in order to carry out the purpose of the Region.

- A. The Standing Committees shall be:
 1. Bylaws, Policy and Procedure
 2. Convention
 3. Finance
 4. Intergroup/Outreach (IG/OR)
 5. Newsletter
 6. Public Information / Professional Outreach (PI/ PO)
 7. Twelfth Step Within
 8. Youth in OA
- B. Ad Hoc Committees shall be established as needed by the chair and officers of R6.
- C. Committee chairs shall be elected by the committees they serve with the exception of the Financial Committee Chair. The committee chair shall meet the following requirements:
 1. One year of continuous continuous abstinence,
 2. Be an RR or AR from a registered Intergroup,
 3. Have attended two (2) of the three (3) previous R6A.

VIII. REGION 6 ASSEMBLY OFFICERS

The R6A Officers will be comprised of a Chair, Vice Chair, Secretary, Treasurer, Coordinator and Website and Publications Coordinator. These Officers shall constitute the R6 Board with the addition of the current R6 Trustee and the immediate past Chair, who shall serve as an ex-officio Board member for a period of one year after leaving office. The Trustee and former Chair shall have non-voting seats on the board, serving in an advisory capacity only.

IX. RESIGNATION AND REMOVAL OF REGION 6 OFFICERS

- A. Any R6 Officer may resign effective upon given written notice to the Chair, Vice Chair or Secretary unless the notice specifies a later time for the effectiveness of such resignation, in which case such resignation shall be effective at the time specified. Unless such resignation specifies, otherwise, its acceptance shall not be necessary to make it effective. Any R6 Officer who advises the Board that he/she has returned to compulsive overeating will be deemed to have resigned as of the time of receipt of such notice by the Board. If a R6 Officer fails to attend two (2) meetings without prior notification to the Secretary with good cause therefore, his/her office may be declared vacant by a vote of a majority of all R6 Board members.
- B. Any R6 Officer may be removed by a two-thirds (2/3) vote of the RRs and ARs present and voting at a R6A. Two-thirds of the members of the R6 Board may, for a grievous break of Traditions or R6 Bylaws and Policy, suspend a member of the R6 Board until the next R6A at which time a vote for removal will be held. Where at all possible, notification shall be sent to each Intergroup and registered RR and AR prior to the next R6A.

X. REGION 6 TRUSTEE NOMINATION AND SELECTION

The R6A nominations for the position of R6 Trustee will be selected from members of OA within R6 who meet the requirements set forth by World Service Bylaws and the R6A.

- A. R6A accepts the requirements of the Bylaws of Overeaters Anonymous, Inc., Subpart B, Article IX, Section 4 and Charter which reads:
 - 1. Qualifications for Trustee shall be:
 - a. Seven years in the Fellowship;
 - b. Five years of service above the meeting level
 - c. Attendance as a Delegate to at least two (2) World Service Business Conferences; and
 - d. Five years of continuous recovery in Overeaters Anonymous as evidenced by:
 - i. five years of continuous continuous abstinence;
 - ii. maintenance of a healthy body weight for at least two years; and
 - iii. emotional and spiritual growth as a result of incorporating into their lives the Twelve Steps and Twelve Traditions as a new way of living.
 - 2. Qualifications for trustee must be met at the time application for trustee is submitted to the WSO. Specifically, such trustee nominees must also have:
 - a. Completed Step Five;
 - b. Declared themselves as practicing the Twelve Steps to the best of their ability;
 - c. Declared themselves as committed to the Twelve Traditions of Overeaters Anonymous; and
 - d. Affirmed these additional qualifications on their trustee application forms.

3. Upon election, each Trustee shall make a commitment of:
 - a. Adherence to the Twelve Steps, the Twelve Traditions, the Twelve Concepts of OA Service.
 - b. Continual recovery including abstinence and maintenance of a healthy body weight throughout the entire term(s) of office. Each person shall be the judge of his or her own recovery including abstinence and maintenance of a healthy body weight.
 - c. Compliance with all the terms and provisions of the prevailing Overeaters Anonymous, Inc. Bylaws.
4. Regional trustees are to physically reside in the region represented no less than the six (6) months immediately prior to election.
5. Elected regional trustees will maintain physical residency in the regions represented for two-thirds (2/3) of each year of their terms, excluding OA-related business travel.
6. If a change of status of physical residency of a regional trustee occurs following election to office, said trustee will notify the Board of Trustees of the change in status immediately. The trustee will vacate the position at the next World Service Business Conference, where elections will be held to fill the incomplete term.
- B. Region 6 requires, in addition:
 1. One year of recent service to OA beyond the group meeting level.
 2. An awareness of the possible time and expense involved in service as a Trustee.
 3. Must have attended three (3) of the four (4) R6As immediately preceding the election.
- C. Persons wishing to be nominated may obtain an application form from the R6 Coordinator or download one from the WSO web site (www.oa.org).
 1. All completed applications must be returned to R6 Coordinator postmarked or electronically time/date stamped (when submitting as an emailed document), 60 days prior to the Assembly.
 2. Copies of applications which meet all requirements shall be submitted to each Intergroup forty-five (45) days prior to R6A where selection is to take place.
- D. A Committee of three (3) Officers shall review Trustee nominee applications to insure conformity to stated requirements.
- E. Applicants for nomination must be present at the designated meeting of the R6A, prepared to respond to questions regarding qualifications, except in cases of extreme emergency with notice given to an Officer.
- F. Vote for Trustee nominee shall be paper ballot.
 1. The names of all those nominated for R6 Trustee shall be listed on the ballot. Each RR and voting member will be given a ballot and will vote for up to three (3) nominees only.
 2. The names of up to three (3) people receiving the highest number of affirmative votes over a majority shall be forwarded to the World Service Office of OA within one (1) week.
- G. The R6 Trustee will be elected at the World Service Business Conference as stated in the World Service Charter and Bylaws.

XI. GENERAL SERVICE TRUSTEE NOMINATION AND SELECTION

The R6A nominations for the position of General Service Trustee will be selected from members of OA within R6 who meet the requirements set forth by World Service Bylaws and the R6A.

A. Region accepts the requirements of the Bylaws of Overeaters Anonymous, Inc., Subpart B, Article IX, Section 4 and Charter which reads:

1. Qualifications for Trustee shall be;
 - a. Seven years in the Fellowship;
 - b. Five years of service above the meeting level;
 - c. Attendance as a delegate to at least two World Service Business Conferences; and
 - d. Five years of continuous recovery in Overeaters Anonymous as evidenced by;
 - i. five years of continuous abstinence;
 - ii. maintenance of a healthy body weight for at least two years; and
 - iii. emotional and spiritual growth as a result of incorporating into their lives the Twelve Steps and Twelve Traditions as a new way of living.
2. Qualifications for trustee must be met at the time of application for trustee submitted to the WSO. Specifically, such trustee nominees must also have:
 - a. Completed Step Five;
 - b. Declared themselves as practicing the Twelve Steps to the best of their ability;
 - c. Declared themselves as committed to the Twelve Traditions of Overeaters Anonymous; and
 - d. Affirmed these additional qualifications on their trustee application forms.
3. Upon election, each Trustee shall make a commitment of:
 - a. Adherence to the Twelve Steps, Twelve Traditions and Twelve Concepts of OA Service.
 - b. Continual recovery including abstinence and maintenance of a healthy body weight throughout the entire term(s) of office. Each person shall be the judge of his or her own recovery including abstinence and maintenance of a healthy body weight.
 - c. Compliance with all the terms and provisions of the prevailing Overeaters Anonymous, Inc. Bylaws.

B. Region 6 requires, in addition:

1. One year of recent service to OA beyond the group meeting level.
2. An awareness of the possible time and expense involved in service as a General Service Trustee.
3. General Service Trustee nominees seeking affirmation from the R6 Assembly must have attended three (3) of the four (4) R6 assemblies immediately preceding the election.

- C. Persons wishing to be nominated may obtain an application form from the R6 Coordinator or download one from the WSO web site (www.oa.org).
 - 1. All completed applications must be returned to R6 Coordinator postmarked or electronically time/date stamped (when submitting as an emailed document), 60 days prior to the assembly.
 - 2. Copies of applications which meet all requirements shall be submitted to each Intergroup forty-five (45) days prior to R6A where selection is to take place.
- D. A Committee of three Officers shall review Trustee nominee applications to insure conformity to stated requirements.
- E. Applicants for nomination must be present at the designated meeting of the R6A, prepared to respond to questions regarding qualifications, except in cases of extreme emergency with notice given to an Officer.
- F. Voting for General Service Trustee nominee shall be by paper ballot.
 - 1. The names of all those nominated for General Service Trustee shall be listed on the ballot. Each RR and voting member will be given a ballot and will vote for up to three (3) nominees only.
 - 2. The names of up to three (3) people receiving the highest number of affirmative votes over a majority shall be forwarded to the World Service Office of OA within one (1) week.
- G. General Service Trustees will be elected at the World Service Business Conference as stated in the World Service Charter and Bylaws.

XII. FINANCIAL COMMITTEE

- A. The Financial Committee shall be composed of the Treasurer and the Finance Committee.
- B. All checks will be signed by the Treasurer and one other Officer.

XIII. FINANCIAL STRUCTURE

The activities of the R6A shall be financed primarily by the contributions of its member groups.

- A. The R6A may accept donations from members of OA in accordance with the Twelve Traditions of OA.
- B. The acceptance of bequests or contributions from any outside source is prohibited.
- C. The maximum allowable bequest to R6 by OA members is to be limited to an amount set by vote of R6A and listed in the R6A policy manual.
- D. The R6A shall not accept responsibility for Trusteeship or enter into the distribution of allocation of funds set up outside of the R6A.

XIV. THE PARLIAMENTARIAN OF R6A

- A. Will not be considered an Officer and will not have a vote;
- B. Will be funded to R6 assemblies.

XV. MAJOR POLICY MATTERS

Matters which relate to major policy affecting OA as a whole shall be referred to the Overeaters Anonymous World Service Board of Trustees.

XVI. AMENDMENTS TO BYLAWS

- A. These Bylaws, representing our Table of Organization, may be amended at any time by a two thirds (2/3) vote of RRs present at any regular meeting of the R6A, provided that a copy of the proposed amendment has been submitted to the R6A Coordinator by mail at least sixty (60) days before the meeting at which time action will be taken on the amendment. Written notice shall be prepared by the R6A Coordinator to be mailed to each Intergroup Office, Unaffiliated Group contact, RR, AR and R6 Trustee at least forty-five (45) days prior to the date of the meeting.
- B. The provision of Article XVI A. may be suspended by unanimous vote of the voting body (if there is a quorum present).
- C. The text of Appendices I, II, and III shall not be amended unless necessary to bring text into conformity with OA, Inc. Bylaws, Subpart B.

XVII. DISSOLUTION

Upon dissolution of the Region, after paying or adequately providing for the debts and obligations of the Region, the remaining assets shall be distributed to such organizations as shall qualify under section 501(c)3 of the Internal Revenue Code of 1986.

XVIII. CONFORMITY WITH WORLD SERVICE

All matters pertaining to the R6A which are not specifically stated in these Bylaws will conform to the World Service Charter and Bylaws of Overeaters Anonymous.

Appendix I: TWELVE STEPS OF OVEREATERS ANONYMOUS

The Twelve Steps suggested for recovery in the Fellowship of Overeaters Anonymous are as follows:

1. We admitted we were powerless over food - that our lives had become unmanageable.
2. Came to believe that a Power greater than ourselves could restore us to sanity.
3. Made a decision to turn our will and our lives over to the care of God as we understood Him.
4. Made a searching and fearless moral inventory of ourselves.
5. Admitted to God, to ourselves and to another human being the exact nature of our wrongs.
6. Were entirely ready to have God remove all these defects of character.
7. Humbly asked Him to remove our shortcomings
8. Made a list of all persons we had harmed, and became willing to make amends to them all.
9. Made direct amends to such people wherever possible, except when to do so would injure them or others.
10. Continued to take personal inventory and when we were wrong promptly admitted it.
11. Sought through prayer and meditation to improve our conscious contact with God as we understood Him, praying only for knowledge of His will for us and the power to carry that out.
12. Having had a spiritual awakening as the result of these steps, we tried to carry this message to compulsive overeaters, and practice these principles in all our affairs.

Appendix II: TWELVE TRADITIONS OF OVEREATERS ANONYMOUS

The Twelve Traditions are:

1. Our common welfare should come first; personal recovery depends upon OA unity.
2. For our group purpose there is but one ultimate authority - a loving God as He may express Himself in our group conscience. Our leaders are but trusted servants; they do not govern.
3. The only requirement for OA membership is the desire to stop eating compulsively.
4. Each group should be autonomous except in matters affecting other groups or OA as a whole.
5. Each group has but one primary purpose - to carry its message to the compulsive overeater who still suffers.
6. An OA group ought never endorse, finance, or lend the OA name to any related facility or outside enterprise, lest problems of money, property and prestige divert us from our primary purpose.
7. Every OA group ought to be fully self-supporting, declining outside contributions.
8. Overeaters Anonymous should remain forever nonprofessional, but our service centers may employ special workers.
9. OA as such, ought never be organized; but we may create service boards or committees directly responsible to those they serve.
10. Overeaters Anonymous has no opinion on outside issues; hence the OA name ought never be drawn into public controversy.

11. Our public relations policy is based on attraction rather than promotion; we need always maintain personal anonymity at the level of press, radio, films, television and other public media of communication.
12. Anonymity is the spiritual foundation of all these traditions, ever reminding us to place principles before personalities.

Appendix III: TWELVE CONCEPTS OF OVEREATERS ANONYMOUS

The Twelve Concepts are as follows:

1. The ultimate responsibility and authority for OA world services reside In the collective conscience of our whole Fellowship.
2. The OA groups have delegated to World Service Business Conference the active maintenance of our world services; thus, World Service Business Conference is the voice, authority and effective conscience of OA as a whole.
3. The Right of Decision, based on trust, makes effective leadership possible.
4. The Right of Participation ensures equality of opportunity for all in the decision-making process.
5. Individuals have the right of appeal and petition in order to ensure that their opinions and personal grievances will be carefully considered.
6. The World Service Business Conference has entrusted the Board of Trustees with the primary responsibility for the administration of Overeaters Anonymous
7. The Board of Trustees has legal rights and responsibilities accorded to them by OA Bylaws Subpart A; the rights and responsibilities of the World Service Business Conference are accorded to it by Tradition and by OA Bylaws Subpart B.
8. The Board of Trustees has delegated to its Executive Committee the responsibility to administer the World Service Office.
9. Able trusted servants, together with sound and appropriate methods of choosing them, are indispensable for effective functioning at all service levels.
10. Service responsibility is balanced by carefully defined service authority; therefore duplication of efforts is avoided.
11. Trustee administration of the World Service Office should always be assisted by the best standing committees, executives, staffs and consultants.
12. The spiritual foundation for OA service ensures that:
 - a. no OA committee or service body shall ever become the seat of perilous wealth or power;
 - b. sufficient operating funds, plus an ample reserve, shall be OA's prudent financial principle;
 - c. no OA member shall ever be placed in a position of unqualified authority;
 - d. all important decisions shall be reached by discussion, vote, and whenever possible, by substantial unanimity;
 - e. no service action shall ever be personally punitive or an incitement to public controversy; and
 - f. no OA service committee or service board shall ever perform any acts of government and each shall always remain democratic in thought and action.

REGION 6 POLICIES AND PROCEDURES

POLICY NUMBER: 001
ORIGINALLY PASSED: 10/82
REVISION DATE: 4/89

NAME TAGS

POLICY

- A. For the purpose of identifying each Representative and their Intergroup or unaffiliated group, a name tag will be given out at the registration table.
- B. This Policy and Procedure applies to all Representatives and Alternates attending the Region 6 Assembly.

PROCEDURE

A name tag will be given to each Representative or Alternate, which will signify their voting or non-voting status.

POLICY NUMBER: 002
ORIGINALLY PASSED: 10/82
REVISION DATE: 4/89
10/04

NEW REPRESENTATIVES

POLICY

- A. This Policy and Procedure establishes the standard Policy and Procedure for welcoming new Representatives and Alternates to Region 6 Assemblies.
- B. The Region 6 Orientation Committee is responsible for assuring compliance with this Policy and Procedure.

PROCEDURE

- A. A Newcomer Kit will be given to each new Representative. It will include: Region 6 Bylaws and Policies & Procedures Manual, and a pamphlet with information on Parliamentary Procedure.
- B. An Orientation meeting will be held during each session of Region 6 Assembly.

POLICY NUMBER: 003
ORIGINALLY PASSED: 4/82
DELETED:9/00

POLICY NUMBER: 004
ORIGINALLY PASSED: 7/84
REVISION DATE: 9/00
10/04
9/09

MILEAGE REIMBURSEMENT

POLICY

- A. Current Region 6 mileage rate is the current IRS standard business rate in effect on the Friday immediately preceding the R6 Assembly.
- B. Region 6 will reimburse each registered Intergroup or unaffiliated group within the Region 6 area using the following criteria:
 - i. at a pro-rated amount per mile for the cost of round- trip travel to Region 6 Assembly. Rate would be determined by dividing budgeted dollar amount for Assembly (1/2 of annual delegate travel budget) by total number of reimbursable delegate miles traveled. Rate **NOT** to exceed current region rate.
 - ii. Region will reimburse for only one (1) vehicle per Intergroup.
 - iii. All highway, bridge and tunnel tolls will be reimbursed in full.
 - iv. Intergroup **MUST** have financial need (i.e. would be unable to attend assembly without receiving funding).

PROCEDURE

The Intergroup or unaffiliated group will submit their request in writing to the Treasurer.

POLICY NUMBER: 005
ORIGINALLY PASSED: 10/82
REVISION DATE: 4/03

MINUTES OF THE R6 MEETINGS

POLICY

The minutes of the Region 6 Assembly will be recorded only by the Secretary or Secretary Pro Tem. The minutes will be distributed within 20 days of the Assembly to the Chair and Coordinator. The minutes will be submitted, amended, if necessary, and accepted by the next Assembly.

PROCEDURE

A. RECORDING OF MINUTES

Minutes will be recorded by the R6 Secretary or Secretary Pro Tem. The R6 Secretary or Secretary Pro Tem will be the only authorized individual to tape record Regional Assemblies.

B. TRANSCRIBING OF MINUTES

Minutes will be transcribed by the Secretary

C. DISTRIBUTION OF MINUTES

Minutes and committee reports will be distributed to the R6 Board members and Chairs of the R6 Assembly Committees within twenty (20) days of the Assembly.

D. ACCEPTANCE OF THE MINUTES

The minutes will be amended, if necessary and accepted at the next Region 6 Assembly following the Assembly to which they refer.

POLICY NUMBER: 006
ORIGINALLY PASSED: 11/84
REVISION DATE: 9/00
10/04

CONVENTIONS (PAGE 1 OF 2)

POLICY

The purpose of the Convention Committee is to:

- a. Encourage and actively solicit R6 Intergroups to host conventions as a means of furthering OA unity, fellowship and carrying the OA message of recovery.
- b. Held ensure compliance with R6 Policy and OA Traditions as they relate to R6 Conventions.
- c. Raise funds, through Conventions, to ensure R6 stays financially sound.
- d. Serve as a repository for critical information relative to recent past R6 Conventions.

DEFINITIONS

Region 6 Convention Committee is the standing committee established by the Region 6 Bylaws that meets during sessions of the Region 6 Assemblies. Hosting Committee is the committee formed by local intergroups or unaffiliated groups for the purpose of planning, organizing and carrying out a Region 6 convention.

RESPONSIBILITY

The Region 6 Convention Committee is responsible for assuring compliance with this Policy #006, and any other applicable Region 6 policies.

APPLICABILITY

This Policy applies to all Region 6 Intergroups and unaffiliated groups within Region 6 interested in making a bid to host the Region 6 Convention.

DATE

The convention will be early fall, September through early November and the location will be rotated within Region 6. An exception may be made relative to the date in those years with a World Service Convention in or near Region 6”.

CHAIR

The Chair/Co-Chairs of the Hosting Committee will come from the hosting area of the Convention and will have at least one year of abstinence. The Regional Trustee will be an advisor to the Hosting Committee and the Chair/Co-Chairs of the past Convention’s Hosting Committee will serve as advisor.

FUNDING

Any Hosting Committee Chair/Co-Chair who is not a Representative will be funded to the Regional Assembly when a Region 6 Convention meeting is called, in compliance with the funding policy of the Convention.

MEETINGS

Hosting Committee planning meetings will be held when needed, and be open to anyone wanting to give service.

MINUTES/REPORTS

All minutes and reports will be sent to the Regional Trustee and Region 6 Convention Committee Chair. Hosting Committee reports may be passed on to future Hosting Committees as guidelines.

CONTRACTS

All contracts must be reviewed by the Hosting Committee Chair/Co-Chair and must be signed by Region 6 Chair.

CONVENTION ACCOUNTS

Two (2) signatures will be required on all Convention accounts.

SPEAKERS

Keynote Speakers at OA Region 6 Conventions must be OA members. They must have a minimum of three (3) years current continuous abstinence. Keeping in mind that this is a program of attraction, keynote speakers as well as workshop and marathon leaders should demonstrate recovery on all three levels: physical, emotional and spiritual, as it applies to Overeaters Anonymous.

Recordings of keynote speaker candidates will be solicited from the OA membership by the Region 6 Convention Committee and passed on to the Hosting Committee two weeks after the Spring Assembly before the Convention. It is important that the recordings be made at an OA event/meeting. A subcommittee to select keynote speakers from among the candidates will be identified by the Hosting Committee and will include as a member the Chair of the Region 6 Convention Committee and/or his designated representative(s).

DONATION TO WSO

When Region 6 has a prudent reserve equivalent to the cost of two assemblies, Region 6 shall donate 15% of the annual Region 6 convention net profits to the World Service Office.

PROFIT SHARE TO HOSTING INTERGROUP(S)

Starting with the 2006 Convention, the hosting intergroup(s) will receive 10% of the net, up to \$1000.

POLICY NUMBER: 007
ORIGINALLY PASSED: 4/88
REVISION DATE: 7/91

VOTING BALLOT

POLICY

To avoid confusion, if a voting Representative chooses to abstain and a majority vote is required to elect, abstaining ballots count as part of the total vote.

PROCEDURE

- A. If only one candidate is running the ballot will have a yes and no box.
- B. If two or more candidates are running, a blank affirmative box will appear next to each candidate's name.
- C. Any ballot without any marks, in any affirmative box will be considered an abstention.
- D. The two candidates receiving the lowest votes will be dropped until two candidates remain. A majority is required to elect.
- E. Abstention ballots count as part of the total vote.

POLICY NUMBER: 008
ORIGINALLY PASSED: 10/86
REVISION DATE: 10/89

ELECTION OF COMMITTEE CHAIR

POLICY

- A. At the Fall Region 6 Assembly each Committee will elect their chair for a term of one year.
- B. No person can serve as chair or acting chair for more than two consecutive terms (years).
- C. This Policy and Procedure applies to all committees.

PROCEDURE

- A. The Region 6 Chair will be responsible for assuring compliance with this Policy and Procedure.
- B. The Region 6 Secretary will be responsible for placing this item on the agenda of the Fall R6A.

- C. The Region 6 Secretary will be responsible for announcing the Committees' Chairs in the minutes of the Fall R6A.

POLICY NUMBER: 009
ORIGINALLY PASSED: 4/90
REVISION DATE: 10/94

COMMITTEE REPORTS

POLICY

Each Committee shall present an oral and written report of their meeting to the Assembly.

PROCEDURE

- A. A three-minute oral report shall be given to the R6 Assembly, on the same day as the Committee meeting is held.
- B. A more complete written report shall be mailed to the Secretary within one month after the R6 Assembly, at which the Committee meeting is held, or sixty (60) days prior to the next R6A, whichever is earlier.
- C. The Secretary will distribute the reports to R6 member Intergroups.

POLICY NUMBER: 010
ORIGINALLY PASSED: 4/90
REVISION DATE: 4/02

COMMITTEE MEMBERSHIP

POLICY

Committee membership of their choice is open to all voting Region Representatives or their Alternates. Visitors who currently serve at the intergroup level or above may participate in committee service and attend committee meetings without vote.

PROCEDURE

The committee chairs shall call the roll of their meeting to identify all voting committee members at the start of the meeting. Committee participants shall identify their voting status and the intergroup which has elected them as representatives or their home intergroup if they are visitors. Subject to the chair's discretion, voice can be given to visitors during committee meetings.

POLICY NUMBER: 011
ORIGINALLY PASSED: 7/90
REVISION DATE:

PARLIAMENTARIAN

POLICY

R6 will utilize the services of a professional Parliamentarian at Assemblies.

PROCEDURE

A professional Parliamentarian will be hired on an Assembly-to-Assembly basis.

POLICY NUMBER: 012
ORIGINALLY PASSED: 7/90
REVISION DATE:

DAILY PRAYER

POLICY

To make Region 6 a serene, unified Region.

PROCEDURE

Region 6 selected 8:30 AM, EST to have a daily prayer.

POLICY NUMBER: 013
ORIGINALLY PASSED: 7/90
REVISION DATE: 04/10

INTERGROUP SCHOLARSHIP FUND

POLICY

To establish and administer a R6 Scholarship fund above and beyond all current scholarships under the auspices of the Intergroup/Outreach Committee to provide support for travel to Region Assemblies and/or the World Service Business Conference (WSBC).

PROCEDURE

A. R6 Scholarship Eligibility and Deadline for Application:

Intergroups may apply for funding for travel to R6 assemblies. Recipients of the scholarship will be considered according to financial need and how they carry the message. Priority shall be given to intergroups who have never been to a R6 Assembly or who have not attended one in the past two (2) years. Applications must be received 60 days prior to the Assembly.

B. WSBC Scholarship Eligibility and Deadline for Application:

Intergroups who have attended R6 Assemblies may apply for funding for travel to WSBC. Recipients of the scholarship will be considered according to financial need and how they carry the message. Priority shall be given to intergroups who have never been to a WSBC or who have attended neither of the two (2) past consecutive WSBC's. Applications must be postmarked or sent by electronic transmission by or on October 15th for the subsequent WSBC.

C. Awarding of Scholarships:

The Committee shall recommend intergroups for scholarship awards to the R6 Board for their final approval of awards.

The Committee will award the scholarship after reviewing the applications; a majority vote will determine the winner. Notification of acceptance for the scholarship will be first by phone and then by mail. Specifics regarding the conditions of the scholarship will be spelled out in the letter.

The Committee will make its recommendation to the Board for award of WSBC scholarships no later than November 1st; the R6 Board will consider and direct the Chair to notify applicants by November 7th. Notification of R6 scholarship applicants will follow the same procedure, the Committee making its recommendation to the Board no later than thirty (30) days prior to R6A and the Chair making notification no later than twenty-one (21) days prior to R6A.

D. Disbursement of Funds and Disposition of Unused Funds:

Funds budgeted for this purpose and not used will be put back into the R6 Treasury. The Committee will establish the guidelines and amounts of reimbursement.

POLICY NUMBER: 014
ORIGINALLY PASSED: 10/90
REVISION DATE: 04/10

DUTIES AND RESPONSIBILITIES OF THE R6A OFFICERS (PAGE 1 OF 3)

POLICY

The R6A Officers will be comprised of a Chair, Vice Chair, Treasurer, Secretary, Coordinator and Website and Publications Coordinator

PROCEDURE

- A. The Chair of R6A will:
1. Attend all R6 Board meetings, R6As, R6 Conventions, and the World Service Convention;
 2. Shall cast the deciding vote in the event of a tie; (Article V, Section G of R6A Bylaws)
 3. Represent R6 in all matters involving outside enterprises;
 4. Prepare an agenda of business items for R6 Assemblies and R6 Board meetings;
 5. Chair R6As and R6 Board meetings in accordance with the R6 Bylaws;
 6. Co-sign financial documents if necessary or requested by R6 Treasurer and shall be bonded;
 7. Function as a fiduciary in conjunction with Treasurer in matters requiring allocation and disbursement of the funds provided for R6 business;
 8. Draft operating Policy and Procedures as directed by the R6A or the R6 Board or as required by business operations;
 9. Attend all R6 sponsored activities to represent R6 interests and support the activity (funding to be provided by R6);
 10. Draft and/or review all correspondence from R6 to outside enterprises;
 11. Attend World Service Business Conference as R6 Delegate;
 12. Attend all meetings of Region Chairs;
 13. Maintain contact with unaffiliated meetings and unrepresented Intergroups regarding WSBC and Region business;
 14. Submit a written article to each edition of the R6 Newsletter;
 15. Submit a written report to be distributed at each R6 Assembly;
 16. Sign R6A and R6 Board approved legal contracts between R6 and outside enterprises;
 17. Investigate and report to R6A on any Intergroup-raised issue affecting R6 as a whole;
 18. Interact with other Region Chairs to continually seek improvements in R6 service;
 19. Schedule Parliamentarian for R6A;
 20. Promote overall unity and group conscience of R6;
 21. Be responsible for overseeing the implementation of Policy Numbers 008, 015 and 021;
 22. Perform other duties as may be required by the R6A.

B. The Vice Chair of R6A shall:

1. Attend all R6 Board meetings, R6As and R6 Conventions and meetings of Region Chairs in the absence of the Chair;
2. Chair R6As and R6 Board meetings in the absence of the Chair in accordance with the R6 Bylaws;
3. Act as hotel liaison for all R6 Assemblies;
4. Maintain, store, and set up floor microphones for each R6 Assembly
5. Co-sign financial documents if necessary or requested by R6 Treasurer and shall be bonded;
6. Oversee the updating and distribute R6 Bylaws and Policy and Procedures manual annually prepared by the Bylaws Committee;
7. Serve on the Finance Committee;
8. Assist the Treasurer in audit;
9. Present audit report to Assembly at first meeting of fiscal year;
10. Update and maintain the R6 Strategic Plan;
11. Submit a written report to be distributed at each R6 Assembly;
12. Perform other duties as may be required by the R6A or delegated by the R6 Chair.

C. The Secretary of R6A shall:

1. Record and transcribe minutes of all R6 Board meetings and R6As and distribute within twenty (20) days of the Assembly to the Chair and Coordinator;
2. Register Delegates at the R6A in the absence of the Coordinator;
3. Take roll call at each R6A;
4. Receive and handle all R6 correspondence, mailing material to appropriate R6 Officer;
5. Type all correspondence to Intergroups or Committee Chairs if necessary;
6. Co-sign financial documents if necessary or requested by R6 Treasurer and shall be bonded;
7. Maintain all current-year correspondence and records for R6, excluding tax information;
8. Submit a written report to be distributed at each R6 Assembly;
9. Administer the R6 History and Archives;
10. Be responsible for overseeing the implementation of Policy Numbers 005, 008 and 009;
11. Perform other duties as may be required by the R6A or delegated by the R6 Chair.

D. The Treasurer of R6A shall:

1. Attend all R6 Board meetings and R6As;
2. Maintain checking and savings accounts established in the name of "Region 6 of Overeaters Anonymous";
3. Be the guardian of all funds received and disbursed;
4. Submit a written report to R6 at each R6A regarding all contributions and disbursements;
5. Co-sign documents for R6 expenditures;
6. Submit a complete account of R6A funds at the annual election meeting of the R6A;
7. Act as liaison with the accountants and federal, state and local tax authorities and ensure that the annual tax form is prepared and submitted in a timely fashion to the IRS;
8. Maintain appropriate records showing all fiduciary transactions;
9. Oversee the current R6 Convention account;
10. Chair the Financial Committee;

11. Obtain budget requests from Region Committees during the second assembly of each fiscal year;
 12. Present a budget for adoption at the last meeting scheduled prior to the start of the fiscal year;
 13. Perform the audit with Vice Chair and the Finance Committee and supply the latest completed tax form(s), current insurance policies, and original financial documents including
 14. receipts, bank statements, check stubs, and all other relevant document for the audit;
 15. Be bonded;
 16. Oversee the preparation and distribution of annual special contribution request to registered R6 groups;
 17. Submit a written report to be distributed at each R6 Assembly;
 18. Be responsible for overseeing the implementation of Policy Numbers 003, 004 and 016;
 19. Perform other duties as may be required by the R6A or delegated by the R6 Chair.
- E. The Coordinator of R6A shall:
1. Attend all R6 board meetings, R6As;
 2. Distribute copies of minutes, agenda, and any other material deemed necessary for proper coordination and functioning of R6 to all R6 Board Members, Intergroups, and R6 Trustee;
 3. Maintain current RR and AR addresses and phone numbers and current R6 Intergroup and unaffiliated group listings in order to conduct OA business and for issuance of name tags at Assemblies;
 4. Register Delegates and Alternates at R6 Assemblies;
 5. Submit requests to the World Service Office for mailing labels as required;
 6. Provide R6 labels for Committees to do their own mailings;
 7. Develop with the R6 Board the annual schedule for R6A and R6 Board meetings;
 8. Submit a written report to be distributed at each R6 Assembly;
 9. Co-sign financial documents as requested by R6 Treasurer and shall be bonded;
 10. Be responsible for overseeing the implementation of Policy Numbers 017 and 022;
 11. Perform other duties as may be required by the R6A or delegated by the R6 Chair.
- F. The Website and Publications Coordinator shall:
1. Attend all R6 board meetings, R6As;
 2. Oversee the publication and distribution of the R6 newsletter, the Messenger, and act as advisor to the Newsletter Committee;
 3. Maintain or oversee the maintenance of the website established in the name of OARegion6.org (the Website) as webmaster, as provided in Policy #034;
 4. Receive and disseminate all information received for posting on Website, as provided in policy #034
 5. Submit a written report to R6 at each R6A regarding number of visits to Webstie, a topic for the writing session as described in Policy #030, and other matters of interest to the R6A
 6. Maintain or cause to be maintained, all technical and aesthetic technologies of the operation of the Website in a smooth working order;
 7. Be conversant regarding current and emerging internet technologies of benefit to the

Website;

8. Act as liaison with the R6 Board, and R6 Committee Chairs to facilitate the distribution via the Website and/or Messenger of the minutes, agenda, and any other material deemed necessary for proper coordination and functioning of R6;
9. Perform other duties as may be required by the R6A or delegated by the R6 Chair.

G. The Region 6 Trustee shall:

1. Conduct the New Delegate Orientation at R6 Assemblies;
2. Act as advisor to the Convention Committee;
3. Perform all other duties as required under the Bylaws of Overeaters Anonymous, Inc.

POLICY NUMBER: 015
ORIGINALLY PASSED: 4/88
DELETED:9/00

POLICY NUMBER: 016
ORIGINALLY PASSED: 10/91
REVISION DATE:

OFFICER EXPENSES

POLICY

- A. All Officers' expenses are to be paid for by the Region. It should not cost the Officer to serve as an Officer.
- B. All Officers are to be reimbursed for all of their travel expenses to and from Regional Assemblies.
 1. All Officers' expenses are paid for each Assembly and for conducting their duties during their term of office.
 2. Region 6 pays for Officers' rooms at each Assembly.
 3. Region 6 will reimburse an Officer for prudent travel expenses to and from each Assembly:
 - a. Car - see mileage policy.
 - b. Car rental - Region 6 will reimburse an Officer for the use of a rental car, gas for that car, tolls and parking fees. Rental cars should be used when an Officer's car is not mechanically sound or when there is undue hardship to the Officer's family without a car (i.e., a leased car, or a working couple needing the car for work). It is the responsibility of the Officer to obtain the least expensive rental package.
 - c. Plane - Region 6 will reimburse the lowest possible airfare for an Officer to get to and from Assembly. Flying would be necessitated if the Officer resides at a distance greater than six (6) hours driving time from the Assembly, or if the Officer has a medical condition that would preclude them from driving. An advance may be obtained to purchase airline tickets.
 4. Region 6 will reimburse an Officer for meals from Friday dinner through Sunday

- breakfast on weekends when an Assembly meets.
5. Telephone calls to other Regional Officers and to people necessary to contact in order for an Officer to fulfill his/her duties are reimbursable. A phone log must be completed and turned in with copies of the phone bill, noting these calls, for reimbursement.
 6. Miscellaneous expenses (postage, envelopes, printing, purchase of general office supplies, etc.) will be reimbursed, as long as these items were used in conjunction with the Officer's duties.

PROCEDURE

All bills should be sent to the Treasurer on the proper reimbursement form within thirty (30) days of the expenditure.

POLICY NUMBER: 017
ORIGINALLY PASSED: 4/92
REVISION DATE: 10/98

ASSEMBLY REGISTRATION

POLICY

Assembly registration shall be held according to the agenda sent to all registered Intergroups and shall be temporarily suspended for the purpose of opening the Assembly and any preliminary votes, and shall re-open immediately upon adjournment to Committee meetings. Registration shall cease upon reconvening for Assembly business.

PROCEDURE

Registration is to be supervised by the R6 Coordinator with a committee of his/her choice selected prior to the day of the Assembly.

POLICY NUMBER: 018
ORIGINALLY PASSED: 7/92
REVISION DATE:

TRADITIONS DISCUSSION

POLICY

Time permitting, one half hour will be set aside at each Regional Assembly for a discussion of a Tradition.

PROCEDURE

The Regional Trustee should review/discuss the selected Tradition, then open the floor for questions and comments.

POLICY NUMBER: 019
ORIGINALLY PASSED: 4/92
DELETED:10/99

POLICY NUMBER: 020
ORIGINALLY PASSED: 10/92
REVISION DATE:

RECOVERY FOR R6 OFFICERS

POLICY

All Region 6 Officers must demonstrate recovery on all three levels: physical, emotional and spiritual.

PROCEDURE

POLICY NUMBER: 021
ORIGINALLY PASSED: 10/92
REVISION DATE: 10/98

LOCATION OF R6 ASSEMBLIES

POLICY

Location of the Region 6 Assembly shall be set in accordance with Article III of the R6A Bylaws and as follows in this policy.

PROCEDURE

- A. Dates and locations shall be set after the recommendations of the Region 6 Board have been presented to the Assembly. Recommendation from the Board should include, but not be limited to access to multi-mode transportation, suitability of meeting rooms and cost.
- B. Whenever possible (and financially feasible), the Spring Assembly shall be held at the site of the annual Region Six Convention. The other assembly shall be held at a location (which may change annually) to be selected within a 150 mile radius of Litchfield, CT.

POLICY NUMBER: 022
ORIGINALLY PASSED: 4/93
REVISION DATE:

DEFINITION: 'OA BUSINESS'

POLICY

- A. "OA Business" is defined as *the use and exchange of information between one or more service bodies, officers or representatives of those service bodies.*
- B. It is for the expression of group conscience and not for individual promotion or profit.
- C. Names and addresses collected for the purpose of transacting OA Business are not to be distributed to individual members for personal use.

PROCEDURE

- A. The R6 Coordinator is responsible for the maintenance of current R6 Intergroup and unaffiliated group listings, RR and AR addresses and phone numbers. Each list is for a specific purpose (i.e. communications with Representatives, Committees, Intergroups, etc.). Such lists, without the prior approval of the R6 Board, shall not otherwise be utilized.
- B. All members of the fellowship, in accordance with our Tradition of anonymity, should not misuse such lists and should inform the R6 Board of any actual or potential misuse.

POLICY NUMBER: 023
ORIGINALLY PASSED: 7/93
REVISION DATE:

ERRORS AND OMISSIONS

POLICY

Any omissions or errors in any official R6 notification of its members shall not deprive the R6A of conducting any business

PROCEDURE

POLICY NUMBER: 024
ORIGINALLY PASSED: 7/94
REVISION DATE:

R6A MOTIONS

POLICY

All motions submitted to the R6A shall include:

- A. Statement of intent;
- B. Procedure for implementation;
- C. Projected cost.

PROCEDURE

POLICY NUMBER: 025
ORIGINALLY PASSED: 4/93
REVISION DATE: 4/08

REGION 6 LOGO

POLICY

The official R6 logo is shown below:



POLICY NUMBER: 026
ORIGINALLY PASSED: 7/95
REVISION DATE: 9/06

BYLAW, POLICY AND PROCEDURE COMMITTEE

POLICY

- A. To make the Bylaws of the Region 6 Assembly of Overeaters Anonymous and Policy and Procedure Manual accessible and responsive to the needs of the Region Six member.
- B. To provide a user friendly guide to the rules which govern the organization Region Six.
- C. To assist any member or committee with the formulation and presentation of motions which

would affect the R6 fellowship.

- D. To update and make available copies of the manual.

POLICY NUMBER: 027
ORIGINALLY PASSED: 7/95
DELETED:4/03

POLICY NUMBER: 028
ORIGINALLY PASSED: 7/95
REVISION DATE: 9/06

THE TWELFTH STEP WITHIN COMMITTEE

POLICY

The purpose of the Twelfth Step Within Committee shall be:

- A. To enhance and increase membership retention at all levels of recovery;
- B. To further carry the message of recovery to the member who is still suffering;
- C. To reach out to past members of OA who have left the fellowship.

POLICY NUMBER: 029
ORIGINALLY PASSED: 7/95
REVISION DATE: 09/06

THE YOUTH in OA COMMITTEE

POLICY

- A. To carry the OA message of hope to the young compulsive overeater.
- B. To reach out to students, in schools, at all grade levels.
- C. To build a resource center to disseminate OA literature geared to young people.
- D. To act as a communication center for sharing ideas from each intergroup and World Service.

POLICY NUMBER: 030
ORIGINALLY PASSED: 7/96
REVISION DATE: 4/06

WRITING SESSION

POLICY

A ten minute writing session will be held during the afternoon break of Region Six Assembly business session for the purpose of providing contributions to the R6 Newsletter.

PROCEDURE

The topic for the writing session shall be provided in the R6 Website and Publications Coordinator's report in each assembly packet. The resulting writings shall be used for inclusion in the next issues of the Region Six Messenger. This is an optional activity.

POLICY NUMBER: 031
ORIGINALLY PASSED 4/98
REVISION DATE: 10/98

OFFICER APPLICATION FORM

POLICY

- A. Candidates for Region 6 office must be fully informed as to the necessary qualifications for their office as well as the duties of their chosen office. Such information is to be provided to Representatives who shall vote to elect such Officers.
- B. In keeping with the threefold nature of recovery from compulsive overeating, candidates shall describe the full extent of their recovery in their Officer applications.

PROCEDURE

- A. Region 6 Officer application forms shall contain the following statement above the applicant's signature, "I certify that I have read the qualifications and duties of office of _____ and understand the responsibilities of such position." Copies of the responsibilities and duties of the position will accompany the packets sent to the Intergroups.
- B. Officer of Region 6 Application Boxes 4 and 5 shall read, "Brief account of my OA story (Physical, Emotional and Spiritual):"

POLICY NUMBER: 032
ORIGINALLY PASSED: 9/00
REVISION DATE:

REGION 6 FINANCIAL AUDIT

POLICY

In accordance with duties of the Vice Chair and Treasurer listed in Policy 014, R6 shall conduct an annual audit of the R6 Financial Accounts.

PROCEDURE

The R6 Vice Chair, R6 Treasurer, and the R6 Chair of the Finance Committee, shall conduct the annual audit by performing the following steps:

- a. Review the Check Register;
- b. Review the Financial Report for the same period;
- c. Review the Bank Statement for the same period;
- d. Perform three-way match of Items 1, 2 and 3 to confirm equivalence of these items;
- e. Review result with R6 Chair;
- f. Report audit results to the Fall R6 Assembly by the Vice Chair as per Policy 014, Section B, No. 8.

POLICY NUMBER: 033
ORIGINALLY PASSED: 3/01
REVISION DATE: 09/06

**THE PUBLIC INFORMATION/PROFESSIONAL OUTREACH
("PI/PO") COMMITTEE**

POLICY

The purpose of the PI/PO Committee is to:

- A. Inform the general public about our program;
- B. Inform professionals and institutions working with compulsive eaters about our program;
- C. Share information and resources, including acting as liaison with WSBC committees, with intergroups and groups;
- D. Assist in the formation and support of related committees at the intergroup and group level; and
- E. Administer the PI Blitz program.

POLICY NUMBER: 034

ORIGINALLY PASSED: 4/02
REVISION DATE: 4/06

REGION 6 WEB SITE

POLICY

R6 shall utilize the Internet to “Carry the Message” and to facilitate R6 activities.

PROCEDURE

- A. R6 shall establish, operate and maintain a web site for the purpose of “carrying the message” and facilitating R6 activities.
- B. The R6 Assembly is responsible for the content of the web site and its links. The R6 Assembly delegates this responsibility to the R6 Board, particularly to the Website and Publications Coordinator, for content and link changes which cannot be addressed by the Assembly on a timely basis. Content which is to be updated on a timely basis may include, but is not limited to: R6 Bylaws and Policies and Procedures Manual; R6 Assembly Standing Rules; R6 Intergroup Handbook; R6 Messenge; R6A Minutes; Committee and Workshop Reports; and the R6 Calendar of Events and Schedule Requirements. Content concerning R6 events such as intergroup retreats, minithons, etc., does not require the approval of the R6 Assembly but is subject to R6 Board approval. All content and sites connected by links must be in accordance with the R6 Bylaws and Policies and Procedures and OA Bylaws, Subpart B and the OA Business Conference Policy Manual (Continuing Effect Motions).
- C. The web site shall be administered by a webmaster appointed by the R6 Website and Publications Coordinator as webmaster, who may as necessary delegate technical functions of website maintenance to a service volunteer or outside contractor.
- D. Communications to the R6 webmaster from the Fellowship regarding questions of interpretation of OA's Steps, Traditions or Concepts of Service shall be forwarded to the R6 Trustee, with copies to the R6 Chair and R6 Vice Chair, for any appropriate action. The R6 Trustee may refer such questions to the R6 Chair or R6 Vice Chair for responses.

POLICY NUMBER: 035
ORIGINALLY PASSED: 10/02
DELETED 4/04

POLICY NUMBER: 036
ORIGINALLY PASSED: 10/02
REVISION DATE : 04/10

SUPPORT FUND FOR TRAVEL TO REGION ASSEMBLIES BY REGION CHAIRS

POLICY

Region 6 supports the mission of the Region Chairs Committee as expressed in OA Bylaws, Subpart B, Article XI, Section 4a, with regard to sharing resources. One of these sharings is done through provision of a line item in R6 budgets for the expense of travel of other Region Chairs or their representatives to Region Chairs Committee meetings held at a fall assembly.

PROCEDURE

The Region Chair who is Chair of the Region Chairs Committee, in consultation with the Region Chairs Committee, shall review, and, if appropriate, approve Region Chairs' travel expense vouchers for submission to the Region 6 Treasurer for reimbursement. If the total of vouchers so approved, which are submitted for reimbursement. The Region 6 Treasurer shall pay all approved vouchers. Payment shall be by checks made in the name of those submitting the vouchers.s

POLICY NUMBER: 037
ORIGINALLY PASSED: 04/03
REVISION DATE: 04/10

PUBLIC INFORMATION BLITZ

POLICY

Region 6 Assembly encourages its member Intergroups to undertake public information (PI/PO) activities within their geographic areas by sponsoring a funding program at each assembly to support such PI/PO activities as meet the requirements given in the Procedure for this Policy, subject to the availability of funds to conduct normal Region 6 business.

PROCEDURE

- A. The first assembly notice mailing shall include a call for submissions of PI/PO activity proposals for which funding is sought by R6 member intergroups.
- B. All proposals must be postmarked at least 60 days prior to the assembly, as is the requirement for assembly motions.

- C. The proposals received shall be forwarded to the PI/PO Committee Chair who will then send copies to all current PI Committee Members for their review. The PI/PO Committee members shall review the proposals prior to the next R6A PI/PO committee meeting. Proposals received after the deadline shall be held over until the next PI Blitz period. The PI/PO Committee shall forward their recommendations for funding of proposals, if any, to the R6 Chair at the end of their committee meeting at the R6A. The R6 Chair shall caucus with the R6 Board members prior to the opening of the afternoon assembly session to obtain R6 Board approval for funding the proposals recommended by the PI/PO committee. The results of this caucus shall be announced to the assembly prior to the close of the assembly.
- D. The proposals must meet the guidelines of OA including the 12 Traditions.
- E. Each proposal shall contain the following:
 - 1. The name of the IG(s) submitting the proposal with a contact name and telephone number;
 - 2. A description of the proposal including the state(s), towns and IG(s) it will benefit (population of area covered should be included if possible);
 - 3. Projected costs including:
 - a. a breakdown of direct and indirect costs;
 - b. breakdown of costs to be borne by region and costs to be borne by the Intergroup;
 - 4. If applicable, a description of the research done by the IG(s) including price comparisons with other companies/organizations who offer the same services in that area.
 - 5. The implementation plan including start and end dates, name(s) and phone number(s) of the person(s) chairing the implementation and appropriate follow-up as needed.
 - 6. The name(s) and number(s) of the person(s) who will be present at the R6A to answer questions about the project to the PI Committee, the Assembly and/or Board.
 - 7. The means by which the IG(s) will track the results (number of responses, increase in meetings, etc.).
 - 8. The name(s) and number(s) of the person(s) (preferably not an answering service) responsible to take responses from the project, to report to the IG(s) and to report to the PI Committee.
 - 9. All submitted PI/PO activity Blitz proposals shall contain the signature of a chair or treasurer of the Intergroup presenting the proposal, verifying the proposal has been approved by the Intergroup for submission to the Region Six PI/PO Committee.

- F. The reporting person(s) will be responsible to make contact with the Public Information Chair not less than once every 30 days for the first 90 days following the start of their P. I. Blitz project. The PI Committee Chair should be informed on the action(s) taken to implement the Blitz and any measurable initial results.
- G. A report shall be presented to the PI Committee at each of the next 3 assemblies following the project start by a representative of the IG(s) on the project and its results.
- H. The projects should be as generic as possible so other IG's can use them.
- I. Approved funding shall be disbursed in accordance with practices established by the Region Six Finance Committee.
- J. The approved funding will be available for requesting from the Region 6 Treasurer only during the Fiscal Year the project was approved. Funds cannot be carried over unless approved by the Treasurer before the end of the Fiscal Year. If approved, this motion will take effect at the start of FY 2006. If the available budgeted funds for PI Blitzes are not used at any Fall Assembly, those funds may be carried over to the next Spring Assembly.

POLICY NUMBER: 038
ORIGINALLY PASSED: 4/04
REVISION DATE:

NEWSLETTER COMMITTEE

POLICY

The purpose of the Newsletter Committee shall be:

- A. To provide a forum summarizing the events of each Region Assembly
- B. To publicize, describe and identify OA activities within the Region.

PROCEDURE

- A. A newsletter shall be sent to each OA group in Region 6, and to each Region Chair prior to the upcoming Region Assembly, and will be made available on the R6 Website. If available, the newsletter shall be sent in the language of their choice (English or French).
- B. Newsletter content shall include articles written by the R6 Chair and Trustee, committee reports, and a synopsis of information taken from the Region Assembly workshop presentation. Space permitting, articles, interviews, puzzles, recovery slogans and sayings, or announcements are included at the discretion of the Newsletter Chair.
- C. A Chair shall be elected at the Regional Committee meeting, or appointed by the R6 Board.

POLICY NUMBER: 039
ORIGINALLY PASSED: 9/05
REVISION DATE: 9/06

INTERGROUP OUTREACH COMMITTEE (IGOR)

POLICY

- A. To help Region 6 serve each intergroup.
- B. To improve communication between Region 6 and intergroups.
- C. To administer the scholarship fund.
- D. To increase participation at Region 6 Assemblies.
- E. To promote unity and cooperation among the intergroups in Region 6.